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HEDDLU GWENT POLICE

RELEVANT REPRESENTATIONS
PREMISES LICENCE /CLUB PREMISES CERTIFICATE
or VARIATION OF THE ABOVE
S.18, 41A, 72 and 86A of the LICENSING ACT 2003

Representations by the Police to be made within 28 Days of receipt of the application.

Date application received: 13/01/2022

Date representations sent to Licensing Authority: 06/02/2022

Date representations sent to applicant:

Name of authority: Monmouthshire county council

Premises Name and Address: Llanvetherine Court, Llanvetherine, Abergavenny, NP7 8NL

Applicant Name: Huw Evans / Edward Evans

Applicant Address: As above / 7 Briar Walk, Putney, London, SW15 6UD

Representations made to support the licensing objectives:

This application for a new premise licence has been considered by Gwent Police. It is the opinion of Gwent Police that the application in its original form could undermine the licensing objectives. Gwent Police would ask that the following conditions be added:

- There shall be CCTV in place which covers the permanent structures within the licensable area.
- The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place.
- The DPS shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the licensing authority and any other authorised person.
- The correct time and date will be generated onto both the recording and the real time image screen.
- If the CCTV equipment (including any mobile units in use at the premises) breaks down, the DPS shall ensure that they verbally inform the licensing authority and the police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The licensing authority and the police shall be informed when faults are rectified.
- The DPS shall be responsible for ensuring that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of any authorised officer of the licensing authority or a constable.

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- There shall be clear signage indicating that CCTV equipment is in use and recording at the premises.
- The premise shall operate and maintain an up-to-date register of refusals of sale of alcohol, indicating the date, time and reason for refusal which shall be made available for inspection by any responsible authority under the Licensing Act 2003.
- The premise shall operate and maintain an up-to-date incident book, detailing the time/date/individual involved /incident that has taken place. This shall be made available for inspection by any responsible authority under the Licensing Act 2003.
- The premises shall operate a Challenge 25 policy. The age check shall be made by examining either a passport, photographic driving licence or a PASS approved proof of age card. No other form of identification shall be accepted.
- Fully documented staff training, to include training on the premise licence conditions as well as the premise's Challenge 25 Policy must be given. Training must be undertaken at regular intervals throughout the calendar year, at a minimum every 12 months. Staff must sign and date documentation at the conclusion of their training session, acknowledging that they have received and fully understood the training provided to them. This can be made for inspection by any responsible authority under the Licensing Act 2003.
- There shall be a search policy in place at the premise, this policy should detail the expectations placed upon the security staff that are employed. This policy should be retained for inspection by an authorised officer upon request.
- All SIA staff are required to be briefed by the DPS regarding the search policy. There shall be a record kept of this briefing, including the date and should take place every 6 months. The DPS shall demonstrate that they have taken steps to ensure that the policy is being adhered to.
- In any event where controlled substances or prohibited items are found, the DPS shall ensure that the staff inform the police as soon as reasonably practicable and record this in the incident book.
- The DPS shall ensure that documented arrangements are in place at the premise to discourage the use and sale of controlled substances. For example, documented checks of toilet areas/areas not covered by CCTV throughout the evening. This document should be made available to the police and licensing authority on request.
- The DPS shall risk assess events to determine the number of door supervisors required for each event that they hold. Written records should be kept of this risk assessment for inspection by the police and licensing authority if requested. If issues arise at the premise, the police or licensing authority reserve the right to request that additional SIA staff are employed at those times/events identified as problematic. These requests will be reasonable and discussed with the DPS/PLH before being implemented.
- All door supervisors shall wear standard uniform and wear high visibility armbands clearly displaying their SIA Badge to clearly identify their status.
- A list of known planned events shall be provided to the police every 6 months.
- There shall be a customer dispersal policy in place where the capacity exceeds 250 people. This should set out measures to avoid mass exit at closing time, this can include a gradual change in music style, increased lighting for example. There shall be a policy in place to get customers home safely, this may include having a contact with a private hire company.
- All management and security staff shall undertake an Action Counter Terrorism awareness e-learning course and should retain the certificate available at the end of the training for inspection. This training shall be undertaken every 18 months. To log on and register for ACT e-learning, visit <https://ct.highfieldelearning.com>
- A clear risk assessment shall be provided to Gwent police and Monmouthshire environmental health (health & safety) in relation to management of the outside space. This risk assessment must specifically cover measures undertaken by

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management and security to manage customers who may be intoxicated coming to harm across the site, especially water features at the property.

It is felt that the representations made are reasonable and appropriate having regard to the nature of the business. If the applicant is agreeable to the addition of conditions as proposed in the objection then Gwent Police would withdraw their representations.

PC 246 Rhiannon Hurst

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